



**SHAKE THE LAKE REGINA  
FRIDAY, AUGUST 23<sup>RD</sup> & SATURDAY, AUGUST 24<sup>TH</sup>, 2024  
VENDOR APPLICATION**

We are thrilled to include a Vendor Village at Shake the Lake Regina 2024! Please complete this application form to be considered. Once your application has been approved, we will contact you to process your vendor fee.

Please note: All vendors must be self-contained, provide their own power and tables.

Company: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Brief description of your business: \_\_\_\_\_  
 \_\_\_\_\_

Registration	Quantity
Vendor Fee (per booth)	\$500 + tax
	Subtotal:
	GST (5%)
	PST (6%)
	<b>Total Payable:</b>

*Upon payment the client fully agrees to the reservation of the space and purchase of services as stated above and acknowledges that the contract is non-refundable.*

Cardholder Name: \_\_\_\_\_

**For Office Use:** Credit Card Number \_\_\_\_\_ Expiry (MM/YY) \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

**E-Transfers** can be made to Nola Baron, CAC Accounting Supervisor, at [nola.baron@conexusartscentre.ca](mailto:nola.baron@conexusartscentre.ca).

Please include "Shake Vendor Village" in your e-transfer message.

**Cheques** payable to Conexus Arts Centre must accompany registration form.

Our Patron Sponsors: \* **Conexus Credit Union** \* **Capital Auto Mall** \* **Molson Coors** \* **Pepsi** \* **Sask Milk** \*

\* SGI \* Sasktel \* Prairie Mobile \* The Atlas Hotel \* Sobeys Liquor \* A-1 Rent-all's \* Westridge Construction \* Western Litho Printers \* E & J Gallo Winery \* The Keg \* Corby \*

Conexus Arts Centre, 200A Lakeshore Drive, Regina, Saskatchewan S4S 7L3, Telephone 306.565.4500, Fax 306.565.3274, CBO 306.525.9999

[www.conexusartscentre.ca](http://www.conexusartscentre.ca)

Please return completed forms to: Conexus Arts Centre, c/o Roshelle Montgomery  
200A Lakeshore Drive, Regina, SK S4S7L3  
Phone: 306-565-4548  
Email: [roshelle.montgomery@conexusartscentre.ca](mailto:roshelle.montgomery@conexusartscentre.ca)

**Load-In and Strike Schedule:** A detailed load-in and strike schedule will be provided to all vendors closer to the Festival. Load-in will take place on Friday, August 23rd. A load-in time will be approximated for you. Strike/load-out may take place on Sunday, August 25th after 9am.

**Confirmation:** Once you have filled out the Vendor Application, we will review all applications and you will receive an email or phone call to process your vendor fee. Your space in the Vendor Village will not be confirmed until payment is made.

**Cancellations:** There are no refunds for a cancellation.

Any vendor that does not follow the Event Policies and Regulations as amended from time to time by Festival Management, may have their vendor privileges revoked without a refund.

**Sales:** ATM Machines will be available on site. We encourage all sales to be in cash. To avoid change issues, please adjust your prices accordingly. You are responsible for your own change and equipment. Products coming into Wascana Park for your vendor booth must adhere to proper Vendor entry safety guidelines. No alcoholic beverages may be sold out of your booth at any time.

**Indemnification:** The Shake the Lake, its Officers and Directors, employees, agents, affiliates, sponsors, and/or the host facility shall not be responsible for injury (including death), loss, expenses or damage to persons, goods, equipment or decorations, caused by accident, or any other cause, either directly or indirectly, during load-in and out preparations or during the Event's scheduled duration. This applies to any injury, loss or damage to persons, goods, equipment or decorations which occurs during transportation of goods, and/or other cause and the Event Management shall be in no way whatsoever liable to a Vendor, their employees, agents, invitees, guests, successors or assigns (together, the "Vendor Agent") for their participation the Festival and Vendor hereby releases, indemnifies and holds harmless, the Shake the Lake, its Officers and Directors, employees, agents, affiliates, sponsors, and/or the host facility, for any and all claims made against them by a Vendor Agent or those they are responsible for at law.

Following a review of items listed, you will be advised if a conflict may exist with other vendors and vice versa.

You will be responsible for the provision of your own liability insurance while operating at Shake the Lake Regina.

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